

Summary of Board and Commission Goals

City Council Retreat, February 10, 2018

Questions Asked

Boards and Commissions were requested to send the City Clerk their priorities for 2018-2019. Specifically, they were asked:

- What goals or projects would you like to see the City accomplish over the next two years?
- What is the timeline for each?
- How does this project fit into the City's Vision 2040?

They were provided with a worksheet to record the information.

Responding Boards and Commissions

The following Boards and Commissions submitted 2018-19 goals. Their goals can be found on the pages in the column to the right.

- Advisory Board of Recreation and Parks: Page 2
- Architectural Advisory Board: Page 3
- Arts and Humanities Council: Page 4
- Aurora House Citizens' Advisory Committee: Page 5
- Board of Zoning Appeals: Page 6
- Citizens Advisory Committee on Transportation: Page 7
- Economic Development Authority: Page 8
- Environmental Sustainability Council: Page 9
- Historic Architectural Review Board: Page 12
- Historical Commission Page 13
- Housing Commission: Page 14
- Human Services Advisory Council: Page 15
- Library : Page 16
- Planning Commission: Page 17
- Tree Commission: Page 18

Advisory Board of Recreation and Parks

Staff Liaison – Danny Schlitt Chair – Charley O’Hara

2018 -19 Goal/Project	Timeline	How does this project fit into the City’s Vision 2040?
To make sure that all current and future Recreation and Parks needs are met in the High School Campus Development Project. This include competition and practice fields for all outdoor sports; indoor sports competition and practice space; an adequately sized performance area; space for summer and break camps; space for meeting and classes; and the inclusion of a for swimming facility. Thought should be given as to how the space can be flexible to account for future programming.	2018-2020	Small town Character in an Urban Setting. Environmental Sustainability. Inclusiveness and Social Sustainability
To make sure that sufficient funds are allocated for the maintenance of our currents and future (i.e. Fellows Property) parks, including the care of trees, the maintenance of existing facilities, the addition of seasonal landscaping and providing for the safety of patrons using the parks.	ongoing	Small town Character in an Urban Setting. Environmental Sustainability.
To make sure that current CIP projects are completed in a timely manner including improvements to Cherry Hill Park, Big Chimney Park, Howard E. Herman Stream Valley Park and the addition of artificial turf to Larry Graves Park and to make sure that additional parks in need of an upgrade, i.e. Berman Park, are promptly addressed.	2018	Small town Character in an Urban Setting. Environmental Sustainability.
To update Memorandums of Agreement with the City of Falls Church School Board (use of school facilities) and the Fairfax County Department of Parks (Larry Graves turf). Items to be discussed include cooperation among the parties, concurrent use of facilities and joint planning concerning access to, use of, repair and/or replacement of	2018 - 2019	Responsive and Accountable Governance.
To make sure that the Recreation and Parks Department is adequately staffed and compensated.	2018	Small town Character in an Urban Setting. Responsive and Accountable Governance.

Architectural Advisory Board

Staff Liaison **Gregory Garland** Chair **Jim Way**

2018 -19 Goal/Project	Timeline	How does this project fit into the City’s Vision 2040?
Author and submit a memo to city staff with recommendations on updates to the design guidelines document to better address new scale and impact of development in the City.	End of 2018	
Author and submit a memo to city staff with recommendations to adjust process workflow to incorporate comments and guidance early in the design process.	End of 2018	
Author and submit a memo to city staff to provide guidance on how best to define the city’s identity and “sense of place” within the design guidelines document as well as the 2040 vision plan.	End of 2018	

Arts and Humanities Council

The ARTS & HUMANITIES COUNCIL PRIORITIES - GOALS in 2018 sharing with City Council for your Annual Retreat in :

1. Codify the Arts & Cultural District Map for the City of Falls Church representing the area marked in Chapter 4, Urban Development Opportunity Areas p.3 and as shown on p.4 Revitalization Areas map Ch 4, pg.4 (*adopted August 8,2016*) in the Comprehensive plan. These are prime redevelopment areas that offer the opportunity for new ventures in arts, theater, culture or history in the City of Falls Church, as well as contribute to the vitality of the growing and dynamic arts and culture scene in the City of Falls Church.
2. Review and Finalize the Public Arts Policy in cooperation with the A&H Council and create the Arts Master Plan for the City of Falls Church. Another option is to establish a Task Force including developers, arts leaders, Planning Department liaison, Public Works, Recreation and Parks, EDA, the Falls Church Chamber of Commerce, etc. to review and review and make recommendations
3. The work of Arts & Humanities Council and its members is celebrated and promoted aggressively by the City of Falls Church in public/social media, City website, Public Information Office, City Schools, Department of Recreation & Parks, City Event Schedule, and other appropriate communication tools. The A&H Council seeks support of our arts, theater, culture and history through our state legislators, local ordinances, and attendance by our elected leaders, City staff at events which is so appreciated and valued by our citizens.

VISION: Culture, arts, theatre and history for everyone.

MISSION: CATCH advocates, supports, promotes, represents, and seeks funding for the arts, humanities, and cultural groups in the City of Falls Church.

STRATEGY: To exist to increase funding, resources, awareness, and citizen engagement in the arts and culture of the City of Falls Church and regionally.

GOALS:

1. Develop a clear, understandable, recognizable brand by April 2016. DONE
2. Establish dedicated and sustainable funding streams. IN PROCESS
3. Obtain affordable, dedicated space for the CATCH groups. DONE: ArtSpace (Creative Cauldron,FCA) and new location for FCA: DONE and Creative Cauldron: IN PROCESS Seeking additional locations for groups' meetings and public use for our member and public events large and small IN PROCESS
4. CATCH is celebrated and promoted aggressively by the City of Falls Church IN PROCESS
5. Complete and enact the public arts policy. IN PROCESS

Aurora House Citizens Advisory Committee

Board or Commission_Aurora House Citizens' Advisory Committee _____

Staff Liaison_Rachel Kindell _____ Chair__Julia Peterson_____

2018 -19 Goal/Project	Timeline	How does this project fit into the City's Vision 2040?
Monitor the operations and usage of the group home	Ongoing	Investment in community services and facilities
Advocate for the needs of residents and staff	Ongoing	Investment in community services and facilities
Serve as liaison between the group home and the City Council, the County Board, and the community	Ongoing	Involved citizens are key to the City's long-term success Responsive and Accountable Governance
Raise funds for and manage the scholarship fund	Ongoing	Leader in education

Board of Zoning Appeals

Staff Liaison John Boyle and Akida Rouzi _____ Chair Darcy Williamson (in 2017) _____

2018 -19 Goal/Project	Timeline	How does this project fit into the City's Vision 2040?
Operate as a fair, impartial arbiter of Falls Church City zoning ordinances.	Ongoing	Responsive and Accountable Governance
Execute Board duties in a timely, responsive manner for all applicants and other participants while providing opportunity for public input.	Ongoing	Responsive and Accountable Governance
Ensure Board minutes and all other materials supporting the zoning appeal process are maintained in an orderly and timely fashion.	Ongoing	Responsive and Accountable Governance

Citizens Advisory Committee on Transportation

Staff Liaison _____ Jeff Sikes _____ Chair _____ Andrea Caumont _____

2018 -19 Goal/Project	Timeline	How does this project fit into the City's Vision 2040?
Engage in GMHS campus planning/West Falls Church project: As planning to redevelop the West End gets underway, the CACT will make recommendations to improve the transportation experience in this area	ongoing	Our 2040 vision calls for the City to be a leader in multi-modal transportation. A major project like the West Falls Church economic development is a prime opportunity to ensure alternate modes of transportation are fostered in the City.
Walk or Bike to School Day – collaborate with FCCPS Health and Wellness Committee to encourage kids to walk or bike to school	May 9, 2018	Encouraging the next generation to walk or bike to school helps us work toward our 2040 goal of being a leader in multi-modal transportation.
Park(ing) Day – recommendations for parklet locations, programming for parklets	3rd Friday in September	Helps to preserve our small-town character, fosters community, showcases our creativity.
Bike rodeo/TOPS event – this community educational event is contingent on the assignment of a DPW liaison	TBD pending assignment of DPW liaison	Our 2040 vision calls for the City to be a leader in multi-modal transportation. Educational events such as a bike rodeo will bolster the confidence of City cyclists by showing them how to safely navigate the City's new bicycle facilities.
Plan a family social bike ride, such as a Kidical Mass ride	Fall 2018	A family social bike ride will bolster the confidence of parents and kids who want to bike around town by showing them how to safely navigate the City's new bicycle facilities. This event will help us build towards our future as a City that embraces and encourages multi-modal transportation.
Publicize the Play Streets program	Ongoing	Play Streets are community-building events that expand our perspective on the possible uses for the City's streets. They help to preserve our small-town character by bringing neighbors together.

Economic Development Authority

Goals:

1. Complete the public plaza on Broad Street, and pursue a mid-block pedestrian crossing from the plaza to George Mason Square (to better connect the retail on both sides, and provide access to parking).
2. Improve downtown public parking (including adding on-street spaces, modifying existing public lots such as behind Clare & Don's, improving signage for existing parking, etc.)
3. Develop an engineered PLAN for Broad Street (initially) to add/improve downtown public infrastructure, with focus on (among other things):
 - a. Improving sidewalks; brick where possible
 - b. Adding biking and walkability improvements, including crosswalks
 - c. Adding street furniture
 - d. Undergrounding utilities
4. Market/promote Falls Church as a great place to do business, similar to the West Falls Church Economic Development Project RFP/marketing bi-fold and the Local Market/other videos - <https://www.facebook.com/filmanatix/videos/1497269810358949/> and <https://vimeo.com/35707672> - to help:
 - fill new office space that is in the pipeline, as well as existing office space
 - attract more visitors/customers for our businesses
 - keep our retail spaces filled with uses that generate revenue for the City

Environmental Sustainability Council

Staff Liaison _____ Kate Walker _____ Chair _____ Cory Firestone Weiss _____

2018 -19 Goal/Project	Timeline	How does this project fit into the City’s Vision 2040?
<p>City adopts a Sustainable Building Policy that increases the certainty that new or renovated commercial, mixed-use, and multi-family residential buildings are certified green.</p>	<p>4Q18</p>	<p>A transparent, predictable policy will increase the number of certified green buildings developed in the City, allowing the City to achieve its vision of being a leader in environmental sustainability.</p> <p>Buildings are responsible for over 50% of the City’s greenhouse gas emissions. A Sustainable Building Policy will help the City to meet its greenhouse gas (GHG) reduction goals as adopted in Res. 2017-12 (20% below 2005 levels by 2020, 80% below by 2050).</p> <p>At the same time, green buildings yield significant financial and health benefits to owners, users and communities. A Sustainable Building Policy will enable the City to support environmentally and economically sustainable growth and align ourselves with neighboring jurisdictions that have already adopted similar policies.</p>

<p>The West Falls Church Economic Development Project adopts leading sustainability and resilience goals for buildings, infrastructure and landscaping, e.g. targeting LEED Neighborhood Development certification.</p>	<p>2Q19</p>	<p>The WFCEDP is a once-in-a-generation opportunity to set the City on a sustainable, resilient growth path and establish ourselves as a true leader in environmental sustainability. In addition, considering sustainable energy consumption goals upfront will support the City's GHG reduction goals.</p> <p>Credit rating agencies, including Moody's, are integrating climate resilience into municipal credit analysis. Planning for the projected impacts of climate change will support economic sustainability for the City.</p> <p>The City will at the same time support its core values of economic sustainability, social sustainability, and public health and safety, all of which are addressed by resilience standards.</p>
<p>GMHS begins construction with design that is on target to be certified LEED Gold, Zero Energy ready, and incorporates sustainable landscaping.</p> <p>FCCPS hires design/build team that has successfully completed LEED Gold + and/or Zero Energy schools</p> <p>Design RFP includes LEED Gold, Zero Energy ready, sustainable landscaping goals</p>	<p>YE19</p>	<p>Sustainable school buildings can integrate with curricula and be used as an innovative educational tool, as Discovery Elementary in Arlington has demonstrated. As with the goals above, building a high performing school will contribute to our goal of environmental leadership and enable us to make progress towards our GHG reduction goals.</p>
<p>The City will allocate resources to target reduced energy consumption and associated emissions of greenhouse gases in both public facilities and the broader community.</p>	<p>2Q19</p>	<p>Addressing this goal would move Falls Church towards more environmentally sustainable energy usage and achieving its GHG reduction goals. Reducing energy consumption in public facilities will reduce operating costs and contribute to</p>

		<p>economic sustainability. Further, relevant transit projects may include planning that enhances small town walkability and multimodal transit options to reduce congestion and improve mobility and access.</p>
<p>The City reduces solid waste by expanding the composting program to the schools and commercial businesses in the City and by increasing residential participation.</p>	<p>YE19</p>	<p>Composting generates fewer GHG emissions than solid waste sent to landfills. An increased amount of waste being converted to soil-enriching compost will provide a local resource to help slow stormwater runoff, helping improve the environmental sustainability of the region's dense land usage.</p>

Historic Architectural Review Board

The board discussed and created a List of Priorities for 2018 included below as requested by the City Council

2018 Priorities

The City of Falls Church recognizes that its historic structures make significant contributions to the character of the City and has protected them for the past thirty-plus years. The Historic Architectural Review Board believes the protections should be strengthened, the number of structures protected should be increased, and that the City should assist the owners of historic properties in maintaining their properties for the benefit of the City as a whole

Therefore, the HARB's priorities for 2018 are:

- 1) Work with City Council to broaden the base of structures to be protected.
 - a. Change the fixed date for automatic protection from 1910 to a rolling date. For instance, 75 or 100 years from the present date.
 - b. Make it easier for citizens to add to the Register notable structures that do not meet the age requirements.
 - c. Include protections for accessory structures, such as barns, that add to the character of the City.

- 2) Work with City Council to make it easier for the owners of historic properties to maintain them. The City should recognize that the land on which protected structures sit is as important to the character of the City as the structures themselves, and take steps to preserve the land as well as the structures. Due to Falls Church's origins as a rural community, many historic structures sit on larger-than-average lots that give the structures context and the City a link to its past. However, many of these larger lots have been, or are destined to be, subdivided. Each such subdivision irretrievably robs the City of a part of its character and history. To reduce such loss, the City should consider:
 - a. Providing a property tax break to the owners of historic structures on larger lots, contingent on the property remaining undivided.
 - b. Providing a property tax break on all historic properties, recognizing the greater contribution these properties make to the character of the City.

Historical Commission

PRIORITIES FOR CITY COUNCIL CONSIDERATION, 2018 **Falls Church Historical Commission**

- Care for, interpret, productively use, and support the public and private historic and cultural assets of the City of Falls Church. Work to ensure that these special buildings and places as well as public interest in their associated stories continue to have a vital role in the life of the community as well as in the City's future growth and development.
- Move forward on the long-proposed but stalled changes to the City's Zoning code, particularly as they relate to possible modifications to the City's Historic and Cultural Conservation District Ordinance (HCCDO).
- Complete review, corrections, and other needed revisions to Chapter 9, "Historic Preservation," of the City of Falls Church's Comprehensive Plan.
- At a time of national rancor and unease over the preservation and interpretation of history and memory related to the Civil War (1861-1865), engage the citizens of Falls Church in a civic process to develop and create an appropriate art work, memorial, or other means to honor and remember the interracial Home Guard that helped protect the citizens and community of Falls Church during those years.

Housing Commission

Staff Liaison Dana Lewis Chair Julio Idrobo

2018 -19 Goal/Project	Timeline	How does this project fit into the City's Vision 2040?
Update the Affordable Housing Policy	Ongoing	creates an inclusive community
Educate the Falls Church community on the need for affordable housing (i.e. Sprague Award, Housing Articles)	Ongoing	creates an inclusive community
Review and make funding recommendations for the City's Community Development Block Grant and HOME funding process.	Ongoing	creates an inclusive community
Mediate landlord and tenant disputes as they arise.	Ongoing	investment in community services
Review and make recommendations on voluntary concessions for Housing development proposals and ordinances	Ongoing	creates an inclusive community

Human Services Advisory Council

Staff Liaison __ Nancy Vincent _____ Chair __ Nicole Newman _____

2018 -19 Goal/Project	Timeline	How does this project fit into the City's Vision 2040?
Address needs of: vulnerable populations, including seniors, people with disabilities, children, and human trafficking victims	Ongoing	creates an inclusive community
Elevate issues affecting above stated populations, e.g. streetscape committee, audible crosswalk signals	Ongoing	creates an inclusive community
Provide a voice for and support to those in need	Ongoing	creates an inclusive community
Promote the need for accessibility for people with disabilities across city facilities, services and development projects.	Ongoing	investment in community services
Advocate for affordable housing	Ongoing	creates an inclusive community
Manage Community Services Fund	Review applications in winter & outcome reports at end of fiscal year	investment in community services
Encourage a sense of community for the entire city through creating awareness of the need for an inclusive and diverse population	Ongoing	creates an inclusive community

Library

Staff Liaison Jenny Carroll – Library Director Chair Brad Gernand

2018 -19 Goal/Project	Timeline	How does this project fit into the City’s Vision 2040?
<p>Expansion and renovation of the library (see attached Five Year Plan)</p> <ul style="list-style-type: none"> • Preliminary Design and Construction Manager At Risk (CMAR) Selection • Full Design and Permitting • Develop Guaranteed Maximum Price (GMP) • Construction 	<p>2018-2021</p> <p>Dec. 2017-May 2018</p> <p>June 2018-Apr 2019</p> <p>May 2019-July 2019</p> <p>July 2019-July 2021</p>	<p>Investment in facilities; leader in education; preserving small-town character and history</p>

Planning Commission

Priorities (in no particular order):

- 1 adopt Greenway Downs zoning overlay
- 2 explore parking options including parking authority, parking district, apps, and public incentives to incentivize sharing of private spaces
- 3 environmental quality of new development, possibly linked with an update of the Natural Resources chapter of the comprehensive plan
- 4 amend Future Land Use Map to recognize paper streets as Greenways
- 5 complete small area plan for the three POAs West of the W&OD

Tree Commission

Staff Liaison: Kate Reich

Chair: Dennis Szymanski

2018 -19 Goal/Project	Timeline	How does this project fit into the City's Vision 2040?
Recommend "Tree City USA" signage for City parks to Planning Commission	1st QTR 2018	Environmental Sustainability/Education
Include sustainable landscape requirements in FCCPS RFP for new HS	2 nd QTR 2018	Environmental Sustainability/Education
Recommend Tree Canopy Requirements and Tree Canopy Fund for Special Exception and Commercial Projects	2 nd -3 rd QTR 2018	Environmental Sustainability/Small Town Character
"Trees in Falls Church" publication. Partnership with VPIS	4 th QTR 2018	Environmental Sustainability/Education
Review and recommend changes if needed to tree-related City policies and codes	2019	Environmental Sustainability/Responsible and Accountable Governance/Public Health and Safety
Develop standard terms for private tree maintenance contracts in development projects	2019	Environmental Sustainability/ Public Health and Safety